

**Minutes of Special and Regular Meeting of February 27, 2018
One Twin Pines Lane, Belmont, CA 94002**

**CALL TO ORDER 6:30 P.M.
STUDY SESSION**

Informational Report Regarding the Belmont Creek Collaborative Study

Public Works Director Oskoui explained that the City of Belmont entered into a Memorandum of Understanding with the City of San Carlos and County of San Mateo in June of 2017 County to build on work undertaken in 2014 to address flooding issues on Belmont Creek. He described the collaborative process to address flooding and water quality.

Erica Powell, County of San Mateo, described the watershed management approach to the issue. She described the Flood Resilience Program as implemented throughout San Mateo County. She explained that the mission is to develop and prioritize projects, and to find ways to pay for those projects, including grants. She outlined the timeline for this project to date.

Maggie Wheeler, County of San Mateo, briefly outlined the Wreco creek study from 2014. She stated that Alternative 1 would install a culvert along Harbor Boulevard, which would mitigate flooding but would not address water quality. She pointed out that Alternative 2 would provide for upstream detention and storage, and would address flooding as well as water quality. She described funding strategies and noted that erosion issues in Twin Pines Park affects downstream areas.

Public Works Director Oskoui noted that Alternative 2 could involve a variety of private and public school properties.

(At this time, being 6:55 P.M., Councilmember Stone arrived at the meeting.)

Discussion ensued regarding cost estimates for the alternatives and potential funding opportunities from outside sources.

Ms. Powell pointed out that other agencies are interested in partnering for resources.

Attended by Councilmembers Lieberman, Mates, Stone (arr. 6:55 P.M.), and Mayor Kim. Councilmember Hurt was absent.

ADJOURNMENT at this time, being 7:05 P.M.

Terri Cook
City Clerk

REGULAR MEETING

CALL TO ORDER 7:10 P.M.

ROLL CALL

Councilmembers Present: Lieberman, Mates, Stone, Kim

Councilmembers Absent: Hurt

PLEDGE OF ALLEGIANCE

Led by Councilmember Mates

SPECIAL PRESENTATIONS

Oath of Office for New Councilmember Julia Mates

City Clerk Cook explained that the formal Oath of Office had been administered to Councilmember Mates previously.

The parents of Councilmember Mates administered the ceremonial Oath of Office to Ms. Mates.

Councilmember Mates stated that she was looking forward to the continued good work of the City Council. She thanked her family for their support.

Colon Cancer Awareness Month Proclamation

Mayor Kim presented the Proclamation.

Bridget Mannix, Strides for Life Executive Director, provided statistics regarding colon cancer. She recommended that people get regular screening, and she described free screening opportunities that are available. She pointed out that early screening can result in a cure.

San Mateo County Groundwater Management Update

Charles Ice, San Mateo County Environmental Health Department, noted that a Groundwater Assessment Program is being funded through County Measure K funds. He described ongoing stakeholder outreach meetings on this matter, as well as the interconnectivity of groundwater throughout the Bay Area, for a total of 43 entities. He noted that four scenarios are being modeled. He outlined regulations signed into law in 2014, and described upcoming events.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Bianca Chairez, Central County Prevention Partnership, stated that her organization, in cooperation with PCRC (Peninsula Conflict Resolution Center), is dealing with the prevention of alcohol and opioid abuse. She noted that free presentations are being conducted in several languages.

Sr. Rosanne Murphy, NDNU (Notre Dame de Namur University), described an upcoming tour of the sculpted glass windows at the Chapel on the University campus. She also described an upcoming theater opportunity.

Mary Morrissey Parden, Belmont Chamber of Commerce, announced the upcoming State of the City address.

Rawan Zantout Harbali, Falafelle Restaurant, outlined the accomplishments of her family restaurant in Belmont.

COUNCILMEMBER ANNOUNCEMENTS

Mayor Kim noted that the joint use agreement for use of soccer field at Crystal Springs Uplands School had been executed. He pointed out that Autobahn Motors has opened its new facility.

COMMENTS REGARDING CONSENT CALENDAR

Councilmember Mates stated that she did not attend the City Council meeting of February 12 and would be abstaining from approval of those meeting minutes.

Councilmember Stone pointed out that the resolution approving a professional service agreement with Schaaf & Wheeler shows a commitment to the community to spend Measure I monies on infrastructure.

ITEMS APPROVED ON CONSENT CALENDAR

Minutes of Special Meeting of February 12, 2018 (Priority Setting)

Receive the City of Belmont Investment Policy as rendered by the City Treasurer

Motion to Receive Monthly Financial Reports

Resolution 2018-009 authorizing the execution of a Design Professional Service Agreement with Schaaf & Wheeler for the design of the 2018 Storm Drain Improvement Project for an amount not to exceed \$67,320 and a 10% contingency

Resolution 2018-010 authorizing the City Manager to amend the planning/environmental services agreement for the Metropolitan Planning Group in an amount not to exceed \$46,976

ACTION: On a motion by Councilmember Stone, seconded by Councilmember Lieberman, the Consent agenda was unanimously approved (4-0, Hurt absent, Councilmember Mates abstain on meeting minutes)

OTHER BUSINESS

Report on Mid-Year Financial Results at December 31, 2017

Finance Director Fil noted that it was customary for the City Council to perform a mid-year review and take any corrective action. He noted that the City is tracking close to what was budgeted. He pointed out that property taxes have exceeded projections, and sales tax were lower than expected, and those differences are offsetting each other. He explained that no significant corrective action is necessary. He described the risk exposure from deferred maintenance, but it is being addressed. He reviewed capital and retirement obligations and noted that Measure I revenues are likely to exceed estimates.

Finance Director Fil noted that the Senior Donation Fund would be changed from \$20,000 to

\$74,900, and approval of a resolution amending the budget would reflect that change.

Assistant Finance Director Paras provided balances for all funds. She reviewed key revenue and expenditure variances in the General Fund. She described the proposed budget amendments.

ACTION: On a motion by Councilmember Lieberman, seconded by Councilmember Stone, Resolution 2018-011 Amending the City of Belmont Fiscal Year 2018 Budget was unanimously approved (4-0, Hurt absent), amended to reflect \$74,000 in the Senior Donation Fund.

Banner Ordinance Amendments

Public Works Director Oskoui stated that amending the banner ordinance would address placemaking to allow for installation of street pole banners.

City Attorney Rennie outlined minor edits to the proposed ordinance. He explained that the ordinance clarifies the process and timing for submittal of banner requests by outside groups. He noted that the Planning Commission needs to review and make a recommendation on the associated zone text amendment, and then the ordinance will come back for final reading and adoption.

In response to Councilmember Stone, City Attorney Rennie clarified that a future amendment could address the placement of sports sponsorship banners at locations other than just the Belmont Sports Complex.

Discussion ensued regarding sponsorship banners.

Mary Morrissey Parden, Belmont Chamber of Commerce, expressed support for the ordinance. She suggested expanding its parameters to provide for public/private opportunities.

Councilmembers expressed support for the proposed ordinance.

City Attorney Rennie clarified that the proposed ordinance governs signs on public property and allows some private signage on public property.

City Attorney Rennie read the title of the ordinance.

ACTION: On a motion by Councilmember Stone, seconded by Councilmember Mates, and unanimously approved (4-0, Hurt absent) to introduce an ordinance amending Belmont Zoning Ordinance (ordinance 360) Section 23A regarding banners by expanding the locations where street banners are allowed, amending permitting procedures, and amending sponsor banner regulations, as edited.

**COMMISSION, COMMITTEE, AND COUNCIL INTERGOVERNMENTAL
ASSIGNMENT UPDATES, AND STAFF ITEMS**

**Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee
Assignments**

Councilmember Lieberman reported on a recent Fire Joint Powers Authority Meeting.

Councilmember Stone reported on a recent school 2+2+2 meeting.

Verbal report from City Manager

City Manager Scoles noted the upcoming State of the City presentation. He announced that Autobahn Motors recently reopened following the rebuilding of their facility. He stated that the City of Belmont was once again named as Tree City USA.

Council Intergovernmental Assignments

Discussion ensued, and changes were made to the Council's Intergovernmental assignments.

MATTERS OF COUNCIL INTEREST/CLARIFICATION

Mayor Kim stated that he is interested in exploring options regarding school safety in light of the recent shooting in Florida.

Councilmember Stone stated that the City Council recently received a request from a resident regarding an upcoming gun buy-back program. He noted that other cities are considering contributing to this effort. He suggested that the Mayor meet with the City Manager to explore options regarding this matter.

Consideration of Allocation of Funds for Adopt A Unit Visit (Stone)

Councilmember Stone stated that 2018 marks the 50th anniversary of the Adopt a Unit through the City of San Mateo. He pointed out that the City of Belmont adopted a unit in 2016 and would be participating in the 50th celebration. He noted that each city that has a unit is being asked to help defray costs. He requested the City Council's consideration for a \$10,000 allocation from Belmont.

ACTION: On a motion by Councilmember Lieberman, seconded by Councilmember Mates, and unanimously approved (4-0, Hurt absent) to allocate \$10,000 in funding to the 50th anniversary of the Adopt A Unit program.

ADJOURNMENT at this time, being 9:30 P.M.

Terri Cook
City Clerk